

Record of Proceedings  
Coshocton City Council  
Meeting Held: July 7, 2025

The Ordinance Committee met at 4:45 on July 7, 2025 to discuss some changes to existing Ordinances. The Minutes are attached to these minutes.

The Committee Meeting started at 5:45pm.

President Hilgenberg called the meeting to order. Items for tonight's council meeting were discussed. Our next council meeting will be July 21 then August 5 and we will be on break until September 2 unless there is an emergency and Council would need to meet.

President Hilgenberg also ask council to look over the Committee assignment sheet and at the next meeting would like to discuss revising and ultimately dissolving some of them that currently exist.

President Hilgenberg also inquired if there were going to be any Ordinances for the next meeting.

- 1) Mayor Mills will need an ordinance for the County Club Estates lots.
- 2) Auditor Kirkpatrick will have an appropriation and a ordinance for the Warsaw project.

**Mayor Mills update**

- 1) City was awarded for Safe Routes to School which will provide sidewalks from Fair Street to Cambridge Road and on Denman. Slated to be completed in 2028.
- 2) Also City received one half million dollars for the Warsaw Project
- 3) Aware of the social media post about the mowing at the cemetery. If you have any questions, please reach out to the City.
- 4) Tree fell at the Dog Park at Kids America. Will need to repair the fencing.
- 5) Still working with Kimble to get trash out of the alleys
- 6) Tiffany Swigert from the Port Authority will be at next council meeting on July 21, 2025.

**Service Director update**

- 1) Buena Vista bid will be done at the end of the month. This will be for a 600 feet waterline project.

Sheriff Walters went over his June report that was emailed to all council members.

Committee meeting adjourned at 6:05pm

The regular session of the Coshocton City Council was called to order at 6:30pm by President Hilgenberg. Council Members present, Ms. Kayley Andrews, Mr. Tom Barcroft, Mr. Chad Johnson, Mr. Jim Kreis, Mr. Roger Moore, Mrs. Jillian Taylor, and Ms. Michelle Turner. Also, present was Mark Mills, Mayor, Max Crown, Service Director and Amy C. Shutt, Council Clerk.

**Additions to the Agenda:** None

**Previous Meeting Minutes:** President Hilgenberg confirmed that all council members had received the committee minutes and council minutes from the July 7, 2025, meeting. Roger Moore made a motion to accept the minutes, seconded by Chad Johnson. After a roll call all members voted yes.

**Petitions & Remonstrance's:** None

**Reports on Standing or Special Committees:**

**Mayor's Report:** Mayor Mills was present. Mayor's June Building Permit reports were emailed to all council members.

- 1) Congratulations to Cleveland Cliffs on their recent expansion.
- 2) Fair Board did an excellent job with July 4<sup>th</sup>.
- 3) Next Our Town concert will be July 19<sup>th</sup>, come out and support.

**Service Director:** Max Crown was present.

**Law Director's Report:** Bob Skelton was present.

**Auditor's Report:** Sherry Kirkpatrick was present.

Chad Johnson made a motion to approve the June Auditor's Report, seconded by Kayley Andrews, all members voted yes.

Statement of Cash 6-30-2025  
Bank Report 6-30-2025  
Detail Trial Balance 6-30-2025  
Detail Check Report 6-4-2025  
Detail Check Report 6-12-2025  
Detail Check Report 6-18-2025  
Then & Now Report 6-18-2025

**Treasurer Report:** Denell Skelton was not present.

**Sheriff's Report:** Chris Walters was present.

**Tax Report:** Jackie Cushman was not present. June income tax report was emailed to all council members.

**Property Code Report:** Dep. Mark Sharrock was present.

**Fire Department:** Chief Rusty Dreher was not present.

**Utilities,** Dave Kadri was present.

**Port Authority,** Tiffany Swigert was not present.

**LEGISLATION AT FIRST READING:**

27-25 AN ORDINANCE ESTABLISHING THE PAY SCHEDULE FOR THE RECREATION DEPARTMENT AND SEASONAL WORKERS. Ordinance will run its course.

28-25 APPROPRIATION. Chad Johnson make a motion to suspend the rules and give the Ordinance a third reading, seconded by Roger Moore. All members voted yes.

29-25 AN ORDINANCE CREATING A NON-BARGAINING UNIT POSITION TITLED PUBLIC WORKS COORDINATOR, ACCEPTING SAID JOB DESCRIPTION AND ESTABLISHING THE HOURLY RATE EFFECTIVE AUGUST 3, 2025, AND THE HOURLY RATE FOR THE FIRST FULL PAY PERIOD AFTER JANUARY 1, 2026. Ordinance will run its course.

**LEGISLATION AT SECOND READING:**

25-25 AN ORDINANCE CREATING NON-BARGAINING UNIT POSITIONS IN THE UTILITY DEPARTMENT, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH. Ordinance will run its course.

**LEGISLATION AT THIRD READING:**

20-25 AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF COSHOCTON, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 2026, AND SUBMITTING SAME TO THE COUNTY AUDITOR. All members voted yes.

**RESOLUTIONS:**

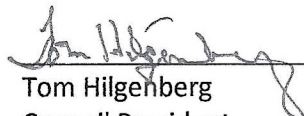
4-25 A RESOLUTION TO AUTHORIZE THE REMOVAL OF THE BUILDING LOCATED ON PARCEL NUMBERS, 0430000156400, 0430000156600, 0430000156800, 0430000156900, 0430000157000 AND 0430000157100 LOCATED AT 421 SOUTH 5<sup>TH</sup> STREET, BASED ON THE RECOMMENDATION OF THE SAFETY-SERVICE DIRECTOR PER CITY OF COSHOCTON CODIFIED ORDINANCE CHAPTER 1309 SECTION 1309.04. All members voted yes.

Old Business: None

New Business: None

Communications: Received a Liquor permit for Door 13, LLC, 509 Main Street, Coshocton, OH 43812, no action was taken.

**Adjournment:** Roger Moore made a motion to adjourn, seconded by Tom Barcroft, all members voted yes. The council adjourned at 6:39pm. The next council meeting will be on Monday July 21, 2025, with the Committee Meeting at 5:45pm, and the Council meeting to follow at 6:30pm

  
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Tom Hilgenberg  
Council President

  
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Amy C. Shutt  
Council Clerk



## **City of Coshocton**

### **Ordinance Committee Meeting Minutes**

**Date:** July 7<sup>th</sup>, 2025, **Time:** 4:45 PM – 5:33 PM

**Location:** Coshocton City Hall

#### **Members Present:**

Michelle Turner, Roger Moore, Tom Hilgenberg, Tom Barcroft, Jillian Taylor, Jim Kreis  
Bob Skelton

#### **Call to Order**

The meeting was called to order by Roger Moore at 4:45 PM.

#### **Discussion Items**

##### **1. Golf Carts on City Streets**

The committee discussed the possibility of allowing golf carts on city streets. After review and discussion, it was determined that we will follow the **Ohio Revised Code 4511.214 (2)(a)**, which prohibits the use of golf carts on public roadways unless specific conditions are met. Based on this guidance, golf carts will not be permitted on city streets.

##### **2. Electric Scooters and Electric Bicycles**

The committee discussed micro-mobility devices including electric scooters and electric bicycles. It was agreed that the city will follow all relevant provisions of the **Ohio Revised Code** concerning the operation of these devices. All micro-mobility devices must comply with applicable ORC requirements.

##### **3. Consolidation of Nuisance Ordinances**

Discussion was held regarding consolidating various nuisance-related ordinances into one comprehensive ordinance. Key points included:

- **Grass/Weeds:** Maximum height of 8 inches.
- **Junk/Abandoned Vehicles:** Must be removed within 15 days.
- **Trash Cans:** Must be set out and returned within 24 hours of collection.
- **City Mowing Enforcement:** When the city is required to mow a property, the fine will be increased to **\$100 plus the actual cost charged to the city** by the mowing contractor.

#### **Adjournment**

With no further business, the meeting was adjourned at 5:33 PM.

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#### **Submitted by:**

Michelle Turner  
City Council at Large