

## Record of Proceedings

### Coshocton City Council

Meeting Held: May 22, 2023

The regular session of the Coshocton City Council was called to order at 7:00pm by Council President Tom Hilgenberg. Council Members present, Ms. Kayley Andrews, Mr. Tom Barcroft, Mr. Mike Gross, Mr. Chad Johnson, Mr. Jim Kreis, Mr. Roger Moore, and Ms. Michelle Turner. Also, present, Mark Mills, Mayor, Max Crown, Safety Service Director, and Amy C. Shutt, Clerk of Council.

**Previous Meeting Minutes:** President Hilgenberg confirmed that all council members had received the minutes from the May 8, 2023, meeting. Chad Johnson made a motion to accept the minutes, seconded by Roger Moore. After a roll call all members voted yes. Kayley Andrews abstained due to being absent from the previous meeting. Minutes were accepted as presented.

#### **Petitions & Remonstrance's:**

Robin Helms, 416 N 10<sup>th</sup> Street, Coshocton, Ohio 43812. She spoke two years ago to the council about an ongoing issue with her neighbor. Was upset with a deputy at the Sheriff's Office that was not helping with an additional dispute with neighbor. The deputy told her she could not file a police report after her neighbor tore up her property. Has spoken with Bob Skelton, Law Director. The problem has been going on for five years. President Hilgenberg told her to call Sheriff Crawford at the Sheriff's Office and if it was not taken care of to come back to council.

Connie Miller, 1809 Eagle Drive, Coshocton, Ohio 43812. She is part of the Tree Commission. Over the weekend they trimmed trees on Main Street on the north side. Updated the tree list and will send it to the Mayor, Service Director, and the Street Department. Will begin planting trees on Chestnut Street in September, a total of 16 trees, in the 1500, 1600, and 1700 block on the south side.

#### **Addition to the Agenda:** Roger Moore made a motion to add

12-23 AN ORDINANCE ENACTING, ADOPTING AND PROVIDING FOR THE IMPLEMENTATION OF A CITY-WIDE EXCISE TAX OF THREE PERCENT (3%) ON ALL TRANSACTIONS BY WHICH LODGING IS FURNISHED TO TRANSIENT GUESTS FOR THE PURPOSE OF FUNDING THE COSHOCTON COUNTY CONVENTION AND VISITORS BUREAU. THIS ORDINANCE AMENDS ALL PRIOR ORDINANCES REGARDING THIS TAX. Ordinance added at third reading.

29-23 AN ORDINANCE APPROVING THE EDITION AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF COSHOCTON, OHIO, AND DECLARING AN EMERGENCY. Ordinance added at first reading.

31-23 AN ORDINANCE AUTHORIZING THE ADMINISTRATION FOR THE CITY OF COSHOCTON TO SIGN ALL DOCUMENTS NECESSARY TO ACCEPT GRANT FUNDING FROM OHIO-EPA FOR THE DRINKING WATER DISTRIBUTION EQUIPMENT PROJECT. Ordinance added at first reading.

Kayley Andrews seconded the motion, after a roll call all members voted yes. Items were added to the agenda.

#### **Reports of Standing or Special Committees:**

**Mayor's Report:** Mayor Mills was present.

- 1) Congratulations to the Class of 2023 from Coshocton High School, Coshocton Christian School, and Coshocton Opportunity School.
- 2) Congratulations to Sgt. John Glasure for his 27 years of service at the Sheriff's Office. We appreciated his service to Coshocton. He may return and do some part time work in the future.
- 3) Memorial Parade on Monday May 29 at 10:00am. If you are interested in participating contact Veteran's Services. There will be a service after the parade.
- 4) Per Mayor, Ordinance 25-23 was removed from the agenda and no further action will be taken.

**Service Director:** Max Crown was present.

- 1) Trying to get the cemeteries ready for the upcoming Memorial Holiday

- 2) Thankful that Councilman Moore brought up the Safe Route to School Program will investigate for grant monies.
- 3) There will be an alley vacation for property on 15<sup>th</sup> Street and Trade Street at the next council meeting.

**City Officers Reports:**

**Law Director's Report:** Bob Skelton was present.

**Auditor's Report:** Sherry Kirkpatrick was present.

**Treasurer Report:** Denell Skelton was not present.

**Sheriff's Report:** Sheriff Crawford was not present.

**Tax Report:** Jackie Cushman was not present.

**Property Code Report:** Dep. Mark Sharrock was not present.

**Fire Department Chief Rusty Dreher** was present.

**Utilities,** Dave Kadri was present.

**Port Authority,** Tiffany Swigert was not present.

**LEGISLATION AT FIRST READING:**

29-23 AN ORDINANCE APPROVING THE EDITION AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF COSHOCTON, OHIO, AND DECLARING A EMERGENCY. Ordinance will take its course.

30-31 AN ORDINANCE AUTHORIZING THE ADMINISTRATION FOR THE CITY OF COSHOCTON TO SIGN ALL DOCUMENTS NECESSARY TO APPLY FOR FUNDING FROM THE CDBG COSHOCTON COUNTY PY 23 CRITICAL INFRASTRUCTURE PROGRAM FOR THE CITY OF COSHOCTON SEWER FACILITY IMPROVEMENTS PROJECT. Michelle Turner made the motion to suspend the rules and give the ordinance and second and third reading, seconded by Chad Johnson. All members voted yes.

31-23 AN ORDINANCE AUTHORIZING THE ADMINISTRATION FOR THE CITY OF COSHOCTON TO SIGN ALL DOCUMENTS NECESSARY TO ACCEPT GRANT FUNDING FROM OHIO-EPA FOR THE DRINKING WATER DISTRIBUTION EQUIPMENT PROJECT. Tom Barcroft made a motion to suspend the rules and give the ordinance a second and third reading, seconded by Chad Johnson. All members voted yes.

**LEGISLATION AT SECOND READING:**

28-23 AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF COSHOCTON FOR AIRY VIEW HEIGHTS SUBDIVISION, PHASE 1 AND PHASE 2. Ordinance will take its course.

**LEGISLATION AT THIRD READING:**

12-23 AN ORDINANCE ENACTING, ADOPTING AND PROVIDING FOR THE IMPLEMENTATION OF A CITY-WIDE EXCISE TAX OF THREE PERCENT (3%) ON ALL TRANSACTIONS BY WHICH LODGING IS FURNISHED TO TRANSIENT GUESTS FOR THE PURPOSE OF FUNDIING THE COSHOCTON COUNTY CONVENTION AND VISITORS BUREAU. THIS ORDINANCE AMENDS ALL PRIOR ORDINANCES REGARDING THIS TAX. All members voted yes.

20-23 AN ORDINANCE TO AMEND CHAPTER 917 STREET EXCAVATIONS AND CURB CUTS. All members voted yes.

**RESOLUTIONS:**

**5-23** RESOLUTION AUTHORIZING THE FORMATION OF A PARTNERSHIP WITH COSHOCTON COUNTY TO ACT AS THE OFFICIAL GRANTEE FOR THE PY 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP). After reading, all members voted yes. Resolution 5-23 is adopted.

**6-23** A RESOLUTION REQUESTING CERTIFICATION OF MILLAGE FOR TAX LEVY IN THE CITY OF COSHOCTON IN THE STATE OF OHIO. After reading, all members voted yes. Resolution 6-23 is adopted.

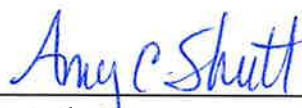
Old Business: None

New Business: President Hilgenberg asked Law Director Bob Skelton if we finished with Committee meeting early if we could start the Council meeting earlier. Skelton replied if we advertise that we could do that. No other action was taken at this time.

Communications: Received a letter from Coshocton County Auditor, Grant Daugherty about two properties on Locust Street, Coshocton, Ohio that are being auctioned off on May 26, 2023. No action was taken.

**Adjournment:** Roger Moore made a motion to adjourn, seconded by Kayley Andrews, all members voted yes. Council adjourned at 7:22pm. The next council meeting will be June 12, 2023, at 7:00 pm. Committee meeting to start at 5:45pm on the same day.

  
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Tom Hilgenberg  
Council President

  
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Amy C. Shutt  
Council Clerk