

Record of Proceedings  
Coshocton City Council  
Meeting Held: April 24, 2023

The regular session of the Coshocton City Council was called to order at 7:00pm by Council President Tom Hilgenberg. Council Members present, Ms. Kayley Andrews, Mr. Tom Barcroft, Mr. Mike Gross, Mr. Chad Johnson, Mr. Roger Moore, and Ms. Michelle Turner. Roger Moore made a motion to excuse Jim Kreis, seconded by Tom Barcroft, all members voted yes. Also, present, Mark Mills, Mayor, Max Crown, Safety Service Director, and Amy C. Shutt, Clerk of Council.

**Previous Meeting Minutes:** President Hilgenberg confirmed that all council members had received the minutes from the April 10, 2023, meeting. Kayley Andrews made a motion to accept the minutes, seconded by Michelle Turner. After a roll call all members voted yes. Minutes were accepted as presented.

**Petitions & Remonstrance's:**

Debbie Wallace, 1997 Hillcrest Drive, Coshocton, Ohio. Mrs. Wallace explained the Tree Commission, how it all started and what they do for the community. She has been researching grants to fund their projects. Also was requesting support from the City Council. Mrs. Wallace has been collaborating with the Mayor on re-writing the tree ordinance. Thinks there needs to be consequences in the ordinance to protect trees in the community.

**Reports of Standing or Special Committees:**

**Mayor's Report:** Mayor Mills was present.

- 1) Has been working the Tree Commission to fix the ordinance. Need to address dead trees. Reaching out to SPP for assistance as well.
- 2) Congratulations to Cadence Watson, a third grader at Coshocton Elementary for winning the 2023 Elks National Hoop Shoot. She is the winner of the Girls 8–9-year-old division. We now have had two winners with Colton Conkle winning in 2017.
- 3) All the City Parks are looking great, thanks to all the city crews for their hard work.

**Service Director:** Max Crown was present.

**City Officers Reports:**

**Law Director's Report:** Bob Skelton was present. Mr. Skelton wanted to inform Council that his office is more than willing to work with the Tree Commission with any issues they would have. He has not had any communication from the Tree Commission with any issues to date.

**Auditor's Report:** Sherry Kirkpatrick was not present.

**Treasurer Report:** Denell Skelton was not present.

**Sheriff's Report:** Sheriff Crawford was not present. The April City Shift Assignment was emailed to all council members.

**Tax Report:** Jackie Cushman was not present.

**Property Code Report:** Dep. Mark Sharrock was present. Has sent out forty letters to the property owner in reference to cleaning up their property. Going well.

**Fire Department** Chief Rusty Dreher was not present.

**Utilities,** Dave Kadri was present.

**Port Authority,** Tiffany Swigert was not present.

**LEGISLATION AT FIRST READING:**

20-23 AN ORDINANCE TO AMEND CHAPTER 917 STREET EXCAVATIONS AND CURB CUTS. Ordinance will take its course.

21-23 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO PREPARE SPECIFICATIONS, ADVERTISE FOR BIDS AND LET CONTRACTS FOR REPAIRS TO BRICK SIDEWALKS IN ROSCOE VILLAGE. Roger Moore made a motion to suspend the rules and give the ordinance a second and third reading seconded by Chad Johnson. All members voted yes.

22-23 AN ORDINANCE AUTHORIZING THE VARIANCE OF PROPERTY LOCATED AT 211 WEST STREET, COSHOCTON OHIO. Chad Johnson made a motion to suspend the rules and give the ordinance a second and third reading seconded by Kayley Andrews. All members voted yes.

23-23 CITY OF COSHOCTON, OHIO CITY OF COSHOCTON WARSAW WATERLINE EXTENSION PROJECT DESIGN AND CONSTRUCTION PROJECT COSHOCTON COUNTY, OHIO. . Michelle Turner made a motion to suspend the rules and give the ordinance a second and third reading seconded by Kayley Andrews. All members voted yes.

**LEGISLATION AT SECOND READING:** None

**LEGISLATION AT THIRD READING:**

18-23 AN ORDINANCE ESTABLISHING THE POSITION OF PART-TIME INCOME TAX ADMINISTRATOR AND SAID HOURLY RATE. All members voted yes.

**RESOLUTIONS:** None

Old Business: None

New Business: None.

Communications: Received a Thank you letter from the Coshocton County Community Band in appreciation of the generous gift of \$2,500.00.

**Adjournment:** Roger Moore made a motion to adjourn, seconded by Chad Johnson, all members voted yes. Council adjourned at 7:21pm. The next council meeting will be May 8, 2023, at 7:00 pm. Committee meeting to start at 5:45pm on the same day.

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Tom Hilgenberg  
Council President

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Amy C. Shutt  
Council Clerk