

## Record of Proceedings

### Coshocton City Council

Meeting Held: April 10, 2023

The regular session of the Coshocton City Council was called to order at 7:00pm by Council President Tom Hilgenberg. Council Members present, Ms. Kayley Andrews, Mr. Tom Barcroft, Mr. Chad Johnson, Mr. Jim Kreis, Mr. Roger Moore, and Ms. Michelle Turner. Tom Barcroft made a motion to excuse Mike Gross seconded by Kayley Andrews, all members voted yes. Also, present, Mark Mills, Mayor, Max Crown, Safety Service Director, and Amy C. Shutt Clerk of Council.

**Previous Meeting Minutes:** President Hilgenberg confirmed that all council members had received the minutes from the March 27, 2023, meeting. Roger Moore made a motion to accept the minutes, seconded by Kayley Andrews. After a roll call all members voted yes. Chad Johnson and Michelle Turner abstained from voting. Minutes were accepted as presented.

#### **Petitions & Remonstrance's:**

Sherry Kirkpatrick, Vice President of Friends of the Parks wanted to update council of the Friends of the Park Half Marathon, 10K and 5K race the past weekend. Thank you to Coshocton Regional, Coshocton Public Works, Coshocton Fire Department, Service Director Max Crown, and Mayor Mark Mills. There was a total of 234 runners representing eight states. Councilman Roger Moore congratulated Sherry for all her hard work. She does not have totals yet but feels sure they surpassed last year's totals.

Cindy Lanham, 449 Locust Street, Coshocton, OH. They have been living there for twelve years. Since the city banned parking on Fifth Street, they have nowhere to park. They have had to repair their car numerous times trying to get in and out of their driveway. There are some handicap spots on Locust Street that are being utilized by cars that do not have handicap stickers. She is inquiring about what can be done. President Hilgenberg said that council will investigate, and someone would get back to her.

**Additions:** Roger Moore made a motion to add

**18-23 AN ORDINANCE ESTABLISHING THE POSITION OF PART-TIME INCOME TAX ADMINISTRATOR AND SAID HOURLY RATE and**

**19-23 APPROPRIATIONS**

Seconded by Chad Johnson. All members voted yes. Ordinances 18-23 and 19-23 were added to the agenda.

#### **Reports of Standing or Special Committees:**

**Mayor's Report:** Mayor Mills was present. The March building permit report was emailed to council members.

- 1) Please do not forget to mow your property.
- 2) Please do not forget to renew your UTV permits.
- 3) Slowdown in the City with the warm weather.
- 4) Clean up day April 15, 2023, at 8:30am -11:30am, first fifty people get a t-shirt.

**Service Director:** Max Crown was present.

#### **City Officers Reports:**

**Law Director's Report:** Bob Skelton was present. March Law Director's report was emailed to all council members.

**Auditor's Report:** Sherry Kirkpatrick was present. Sherry presented the March Auditor's Report

Statement of Cash 3-31-2023

Bank Report 3-31-2023

Detail Trial Balance 3-31-2023

Detail Check Report 3-1-2023

Then & Now Report 3-1-2023

Detail Check Report 3-15-2023

Then & Now Report 3-15-2023

Detail Check Report 3-21-2023

Then & Now Report 3-21-2023

Detail Check Report 3-29-2023

Then & Now Report 3-29-2023

Kayley Andrews made a motion to accept the March Auditor's Report, seconded by Tom Barcroft. After a roll call all members voted yes.

**Treasurer Report:** Denell Skelton was not present. The first quarter JEDD report was emailed to all council members.

**Sheriff's Report:** Sheriff Crawford was present. The March City Shift Assignment was emailed to all council members.

**Tax Report:** Jackie Cushman was not present. The March Income Tax report was emailed to all council members.

**Property Code Report:** Dep. Mark Sharrock was present. Has sent out fifteen letters to the property owner in reference to cleaning up their property.

**Fire Department** Chief Rusty Dreher was present.

**Utilities,** Dave Kadri was present. April update from the Billing Office was emailed to all council members.

**Port Authority,** Tiffany Swigert was not present.

**LEGISLATION AT FIRST READING:**

18-23 AN ORDINANCE ESTABLISHING THE POSITION OF PART-TIME INCOME TAX ADMINISTRATOR AND SAID HOURLY RATE. Ordinance will take its course.

19-23 APPROPRIATION. Chad Johnson made a motion to suspend the rules and give the ordinance a second and third reading seconded by Roger Moore. All members voted yes.

**LEGISLATION AT SECOND READING:**

**15-23** AN ORDINANCE TO AMEND ORDINANCE 57-21 FOR THE POSITION OF PUBLIC WORKS ASSISTANT DIRECTOR AND UTILITIES DIRECTOR. Michelle Turner made a motion to suspend the rules and give the ordinance a third reading seconded by Chad Johnson. All members voted yes.

**16-23** TRANSFER. Roger Moore made a motion to suspend the rules and give the ordinance a third reading seconded by Kayley Andrews. All members voted yes.

**17-23** AN ORDINANCE AUTHORIZING THE MAYOR OR SERVICE DIRECTOR TO PREPARE SPECIFICATIONS, ADVERTISE AND LET A BID FOR CHLORINE, FLUORIDE, ALUM, LIME, CO2, SODIUM HEXAMETAPHOSPHATE AND GASOLINE. Chad Johnson made a motion to suspend the rules and give the ordinance a third reading seconded by Kayley Andrews. All members voted yes.

**LEGISLATION AT THIRD READING:**

Michelle Turner made a motion to table Ordinance 12-23 so that some language could be added. Said Ordinance will be presented at the May 22, 2023, meeting, and will take effect July 1, 2023. Motion seconded by Tom Barcroft. All members voted yes.

**12-23** AN ORDINANCE ENACTING, ADOPTING AND PROVIDING FOR THE IMPLEMENTATION OF A CITY-WIDE EXCISE TAX OF THREE PERCENT (3%) ON ALL TRANSACTIONS BY WHICH LODGING IS FURNISHED TO TRANSIENT GUESTS FOR THE PURPOSE OF FUNDING THE COSHOCTON COUNTY CONVENTION AND VISITORS BUREAU. THIS ORDINANCE AMENDS ALL PRIOR ORDINANCES REGARDING THIS TAX.

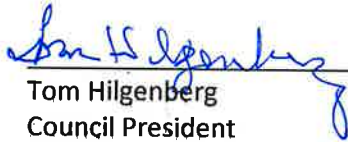
**RESOLUTIONS:** None

Old Business: None

New Business: None.

Communications: None.

**Adjournment:** Roger Moore made a motion to adjourn, seconded by Tom Barcroft, all members voted yes. Council adjourned at 7:20pm. The next council meeting will be April 24, 2023, at 7:00 pm. Committee meeting to start at 5:45pm on the same day.

  
Tom Hilgenberg  
Council President

  
Amy C. Shutt  
Council Clerk