

Record of Proceedings
Coshocton City Council
Meeting Held: March 13, 2023

The regular session of the Coshocton City Council was called to order at 7:00pm by Council President Tom Hilgenberg. Council Members present, Mr. Tom Barcroft, Mr. Mike Gross, Mr. Chad Johnson, Mr. Jim Kreis, Mr. Roger Moore, Ms. Michelle Turner. Michelle Turner made a motion to excuse Ms. Kayley Andrews, seconded by Tom Barcroft, all members voted yes. Also, present, Max Crown, Safety Service Director, and Amy C. Shutt Clerk of Council.

Previous Meeting Minutes: President Hilgenberg confirmed that all council members had received the minutes from the February 27, 2023, meeting. Chad Johnson made a motion to accept the minutes, seconded by Roger Moore. After a roll call all members voted yes. Minutes were accepted as presented.

Petitions & Remonstrance's: None

Additions: Roger Moore made a motion to add Ordinance 14-23. AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO PREPARE SPECIFICATIONS, ADVERTISE A BID AND SIGN A CONTRACT TO PURCHASE A VEHICLE FOR THE CURRENT FIRE CHIEF, seconded by Chad Johnson. All members voted yes. Ordinance 14-23 was added to the agenda.

Reports of Standing or Special Committees:

Mayor's Report: Mayor Mills was not present. Max Crown, Service Director will present his report to council. Council members were emailed the February Building Permit report.

Service Director:

- 1) Still working with owner's on the Novelty and Carnegie Buildings.
- 2) Starting to work on pot holes, weather permitting.
- 3) Stressed to the community that if you are thinking about opening up a business in town or renovating a building, please come in and get a building permit to insure that the property is zoned properly.
- 4) Received a letter from Coshocton in Bloom requesting a \$20,000.00 donation to offset the costs of planters in Coshocton.
- 5) Mulch has been placed at Hall Park. City will repair some damage that was done to the grass area by the semi in the drop area.
- 6) Health Department merger, Randy Rine is now certified to do the mosquito spraying.
- 7) Lake Park Clean up day is April 1, 2023, at 8:30am – 12:00PM
- 8) Friends of the Park Half Marathon 10K and 5K is April 8, 2023, at 8:00am. Sponsored by Coshocton Regional Medical Center.
- 9) Clean up Day on Main Street in conjunction with United Way is scheduled for April 15, 2023 at 8:30am -11:30am. Meet at the gazabo area, first 50 people will get a t-shirt.
- 10) May start to trim some trees in the downtown area starting March 18, 2023, weather permitting.

City Officers Reports:

Law Director's Report: Bob Skelton was present. Law Director's February report was emailed to all council members.

Auditor's Report: Sherry Kirkpatrick was present. Sherry presented the February Auditor's Report

Statement of Cash 2-28-2023
Bank Report 2-28-2023
Detailed Trial Balance 2-28-2023
Detail Check Report 2-1-2023
Then & Now Report 2-1-2023
Detail Check Report 2-6-2023
Detail Check Report 2-15-2023
Then & Now Report 2-15-2023

Tom Barcroft made a motion to accept the Auditor's report, seconded by Michelle Turner. After a roll call all members voted yes.

Treasurer Report: Denell Skelton was not present.

Sheriff's Report: Sheriff Crawford was present. City Shift Assignment was emailed to all council members.

Tax Report: Jackie Cushman was not present. February Income Tax report was emailed to council members.

Property Code Report: Dep. Mark Sharrock was present. Been very busy taking care of junk cars. He thanked Councilman Barcroft for riding along with him.

Fire Department, Chief Rusty Dreher was present. House on Poplar Street is coming down.

Utilities, Dave Kadri was present. March utilities report was emailed to all council members.

Port Authority, Tiffany Swigert was not present.

LEGISLATION AT FIRST READING:

12-23 AN ORDINANCE ENACTING, ADOPTING AND PROVIDING FOR THE IMPLEMENTATION OF A CITY-WIDE EXCISE TAX OF THREE PERCENT (3%) ON ALL TRANSACTIONS BY WHICH LODGING IS FURNISHED TO TRANSIENT GUESTS FOR THE PURPOSE OF FUNDING THE COSHOCTON COUNTY CONVENTION AND VISITORS BUREAU. THIS ORDINANCE AMENDS ALL PRIOR ORDINANCES REGARDING THIS TAX. Ordinance will take its course.

13-23 APPROPRIATIONS. Chad Johnson made a motion to suspend the rules and give the ordinance a third reading seconded by Roger Moore. All members voted yes.

14-23 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR TO PREPARE SPECIFICATIONS, ADVERTISE A BID AND SIGN A CONTRACT TO PURCHASE A VEHICLE FOR THE CURRENT FIRE CHIEF. Chad Johnson made a motion to suspend the rules and give the ordinance a third reading seconded by Michelle Turner. All members voted yes.

LEGISLATION AT SECOND READING: None

LEGISLATION AT THIRD READING: None


RESOLUTIONS: None


Old Business: None

New Business: Received a Liquor Permit for Lock Keepers Inn LLC, no action was taken by council.

Communications: None

Adjournment: Roger Moore made a motion to adjourn, seconded by Chad Johnson, all members voted yes. Council adjourned at 7:09pm. The next council meeting will be March 27, 2023, at 7:00 pm Committee meeting to start at 5:30pm on the same day.


Tom Hilgenberg
Council President


Amy C. Shutt
Council Clerk