



# BUILDING/ZONING APPLICATION



Date of Application: \_\_\_\_\_ Estimated Cost of Project: \$ \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Address of Project: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Project Description: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Contractor Registered: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Is property in a Flood Plain: \_\_\_\_\_

All construction work except 1-3 Family Housing must have plans approved by **Mid-East Ohio Building Department** in Zanesville before obtaining a city permit.

Applicant must attach a drawing showing actual shape and dimensions of the lot including all existing and proposed structures showing their distance from all lot lines and distance between any other structures on the lot.

All work must commence within six (6) months of application date and must be completed within one year. For good cause shown permits can be extended by application to the Director of Public Safety and Service.

**Applicant will be invoiced all Engineer Fees if project requires review by the city's contracted engineer**

**ANY PROJECT THAT REQUIRES A BUILDING PERMIT BUT DOES NOT OBTAIN ONE SHALL BE ISSUED A STOP WORK ORDER CCCO 1305.09**

**ANY CONTRACTOR FOUND TO BE WORKING WITHOUT FIRST REGISTERING WITH THE CITY SHALL BE ISSUED A STOP WORK ORDER THAT SHALL REMAIN IN FORCE UNTIL REGISTRATION IS ACCOMPLISHED PER CCCO 736.06**

### **Fees to be submitted with application**

Residential Projects are \$25.00 for the first \$5,000 of project cost, \$1.00 per thousand thereafter

Commercial Projects are \$100.00 for the first \$10,000 of project cost, \$2.00 per thousand thereafter

I have read and understand all the conditions regarding the building permit application I am submitting. I hereby declare, under the penalties provided for CCCO 1301.99 for violations thereof, that the statements made concerning the above project for a Building Permit/Zoning Certificate are to the best of my knowledge and belief true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If an E&S Permit is required, the Building/Zoning Permit will not be released until the E&S Permit is complete

Special Conditions: \_\_\_\_\_

Approved by Service Director: \_\_\_\_\_

Erosion & Sediment Permit needed Yes \_\_\_\_\_ No \_\_\_\_\_ Service Director Initial \_\_\_\_\_

Reviewed by Property Code Investigator: \_\_\_\_\_

Application Fee: \_\_\_\_\_ Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Fire Chief (if applicable)

Approved by: \_\_\_\_\_  
Flood Plain Dir (if applicable)

**Upon approval this application becomes the formal Building/Zoning Permit**