

ROSCOE VILLAGE COMMISSION HISTORIC DISTRICT GUIDELINES

PURPOSE:

To supplement Ordinance #49-68 created in 1968 to establish the Roscoe Village Commission, outlines its duties, create the Roscoe Village District, provide for the issuance of building permits and other matters relating to such commission.

To assist the Commission in preserving, in a practical way, Roscoe's historic heritage and thus ensure its economic future.

PROCEDURE:

No building in the Historic District of Roscoe can be erected, reconstructed, altered, restored or razed, when involving exterior changes in materials, design, texture or color without the approval of the Roscoe Village Commission.

The following steps should be followed when planning one of the above mentioned building changes:

1. Study the attached restoration guidelines.
2. Secure an application for a "Certificate of Appropriateness" from the City Service Director's Office in Coshocton City Hall, 760 Chestnut Street, Coshocton, Ohio. Copies of the Roscoe ordinance and maps of the Historic District are also available.
3. Complete the application and return it to the Roscoe Village Commission, 600 North Whitewoman Street (the Visitor Center), along with drawings, photographs or both in order to convey to the Commission a clear picture of the project.
4. Within 30 days the application will be either approved or rejected by the Roscoe Village Commission. The Commission meets on the second Thursday of each month at 8 am, in The Hay Building in Roscoe Village.
5. If the application is approved, a "Certificate of Appropriateness" will be issued and sent to the applicant.
6. Upon receipt of the "Certificate of Appropriateness" the applicant must apply for a building permit at the City Service Director's Office in Coshocton City Hall.
7. If any questions arise concerning procedure, purpose, policy or guidelines, contact the City Service Director's Office at (740) 622-1465.