



How to Apply for an Honorary Street Name

Whenever an honorary street name is assigned the street or segment of street shall retain its official name which shall be used for all official and legal purposes

Criteria

- An honorary name shall not duplicate any official street name
- Once assigned, no other honorary naming proposal shall be considered for that segment of the street for twenty (20) years following the effective date
- Names that will not be considered are:
 - Any names that could be considered derogatory to a particular person or organization or any racial, religious or ethnic group or to disabled persons
 - Any names that could be considered obscene, blasphemous, insulting or offensive
- The name of any individual may be considered only if it is determined in the public's interest to honor the individual or the individual's family for historical or commemorative purposes
 - Only individual's that have been a positive influence and exhibited outstanding character will be designated
- Names of individuals that will be considered are:
 - Those who have made contributions in arts, science, religion, entertainment, business or generously volunteered their time and efforts for the betterment of the city, state, nation or world, or have served with distinction in the U.S. armed forces or community safety forces for the protection of the community and county along with those known for outstanding public service
 - Only individual's that are retired from the career of note or deceased may be considered
- Approved applications are limited to two per year

Applications to Include

1. An application fee of One Hundred Dollars (\$100.00) shall accompany all submitted applications
2. The applicants name, representing business/organization, address, phone number, fax, website and email address
3. The specific street segment being proposed for honorary street naming, including how many intersections and total number of signs
4. The full form of the name being proposed preceding the word "WAY"
5. The origin or meaning of the proposed name if not a familiar Proper Name
6. If the proposed name refers to an individual, a brief biography of that individual

7. The rationale for assigning the honorary street name, including an explanation of how the name or individual has been associated with the area or street
8. Any letter from appropriate organizations or individuals which provide evidence of local support for the proposed honorary street name

Responsibility of applicant if submittal is approved

- ❖ If approved applicant will at their expense pay the designated costs per sign and hardware for installation
- ❖ If approved the applicant shall be responsible for paying all replacement costs for any sign damage, vandalism or environmental events affecting the sign

Emailed applications cannot be accepted. All applications must be submitted with the \$100.00 application fee. All applications should be directed to the attention of:

Mayor's Office

760 Chestnut Street

Coshocton, OH 43812

The signage shall be chosen by the City and installed by the city. It will meet current edition of the Ohio Manual of Uniform Traffic Control Devices. The City will determine if signs may be attached to existing sign posts or whether it will be a standalone post with placard.

The City of Coshocton reserves the right without notification, to revoke the honorary designation and remove the signs should there be a later discovery of information that violates any of the criteria listed. There will be no reimbursement of fees and costs to the applicant.